Dear Parents/Guardians,

The fourth grade team will be holding conferences in **room 206** for the third semester. This semester’s report card conferences will be on a first come first serve basis and each teacher will be holding separate meetings. If you would like to schedule a separate conference time outside of the ones listed below, please sign up at: [www.SignUpGenius.com/go/10C0E4FAEA62DA3FD0-third1](http://www.signupgenius.com/go/10C0E4FAEA62DA3FD0-third1)

Class report card schedule:

Wednesday May 2nd – 203

Thursday May 3rd - 204

Friday May 4th - 206

If you are unable to come during your “assigned” day, feel free to come on one of the other days listed.

Sincerely,

The Fourth Grade Team

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Student’s Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 \_\_\_\_\_\_\_\_\_\_\_ I understand that although a conference was not requested, I would still like to meet with my child’s teacher. (If possible please come on the scheduled day listed above.)

 \_\_\_\_\_\_\_\_\_\_\_ I understand that a conference was not requested and give permission for my child’s report card to be sent home with them on Wednesday May 2nd.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature Date